

JOB DESCRIPTION
Inclusive Practice Development Consultant
Vacancy Ref: A2435

Job Title: Inclusive Practice Development Consultant	Present Grade: 7
Department/College: Student Based Services, Wellbeing	
Directly responsible to: Disability Officer	
Supervisory responsibility for: N/A	
Other contacts Internal: Student Based Services, HR (OED), The Library, Academic Departments and Faculties, University Senior Management including PVC Education and Provost for Student Experience, Colleges and the Library, ISS, Equality and Diversity Network and Disability Network members, Student Union. External: Other Universities, the Higher Education Academy, JISC TechDis	
Major Duties: The Role: The Inclusive Practice Development Consultant will support the Disability Officer in managing and co-ordinating aspects of the Disability Service to develop inclusive practice at Lancaster University. The post-holder will take the lead on the promotion and enhancement of inclusive practice across the university and feed into strategic developments in this area. The post-holder will work with colleagues to support academic departments and Professional Services to enhance existing provision and/or to develop new initiatives to enable inclusive practice. The post holder will provide specialist advice and training on areas of inclusive practice to University staff with particular emphasis, in the first instance, on disability. The post holder will be aware of government regulations and policies that support inclusive practice. S/he will have an excellent awareness of developments in technology that can be used to support and expand this area and be able to demonstrate this to staff as required. Major duties: To work with the Disability Officer to manage and co-ordinate the Disability Service to support the promotion and implementation of inclusive practice at Lancaster. To work closely with staff across the institution to promote, develop and implement inclusive practice across the university which is aligned to the Education Strategy and other relevant policies. To develop ideas for improving the inclusive learning environment, teaching and/or assessment and feedback methods by obtaining and analysing data and feedback and informally reflecting on teaching design and delivery, making recommendations across the university where relevant. To identify and promote new or enhanced inclusive teaching and support practices amongst academic colleagues and raising awareness amongst staff on reasonable and anticipatory adjustments for students with a range of needs. To advise and support colleagues in academic departments to implement practical inclusive teaching and support practices. To develop and deliver one to one / group training sessions, professional development activities and guidance documents and resources for staff across the institution on inclusive practice, accessibility and the implementation of reasonable adjustments.	

Research policy and practice with respect to inclusivity across the HE sector and more widely as appropriate.

Formulate an evaluation programme to enable the institution to demonstrate and evidence the success of any new inclusive practice initiatives.

Communicate and liaise effectively across a wide range of audiences including internal and external stakeholders producing written reports for further analysis and narrative by senior colleagues.

To support the work of the wider Disability Service on individual casework on occasion where needed, particularly with complex cases or at peak periods.

To undertake any other duties as required.